

**WILLOW STREET PROPERTIES
HOMEOWNERS ASSOCIATION**

Special Meeting – Amendment Change – Membership Vote NOTICE

The Special Meeting will be held at the following date, time, and place:

Date: **Tuesday, April 07, 2026**

Time: **6:30pm**

Place: **Online**

Please join Using your computer tablet or smartphone

<https://v.ringcentral.com/join/907731116>

Meeting ID: 907731116

The Special Meeting is being held to vote on the proposed change to the Willow Street Properties Declarations, Article VI, Section 6.2 regarding maintenance. The proposed amendment is included in this mailer for your review along with a voting proxy.

With regard to the voting certificate enclosed, Article III, Section 3.2 of the Bylaws, requires that a voting certificate be utilized if needed. In the event an owner is one person, that person's right to vote shall be established by the recorded title to the Owner's unit. As a result, a single owner unit does not need a voting certificate. However, if a husband and wife own a unit, or if a corporate entity owns the unit, a voting certificate needs to be executed by the owners designating one of them or a designee for a corporate entity as the voting owner.

IMPORTANT: A quorum (30%) of Association Members must be present, in person or by proxy, at the meeting in order for the business of the Association to be conducted. It is **VERY IMPORTANT** that you either attend the meeting or provide a limited proxy which is provided for the Association to conduct business. If you need another copy of a proxy, please email office@ngpcam.com and we will send you one.

The Agenda(s) for the Meetings is as follows:

Special Meeting Agenda:

- I. Call to order by the President
- II. Proof of Notice of the meeting
- III. Determination of Quorum
- IV. Disposal of unapproved past special meeting minutes, if any.
- V. Review and Vote of the Amendment Change
- VI. Adjournment

Amendment Summary:

- Deeper definition of Association Maintenance of common areas, buildings, and lots.
- Owner maintenance responsibility for windows, doors, and back patio landscaping.

BY ORDER OF THE BOARD OF DIRECTORS THIS 20th day of March, 2026.